



**LUMSDEN**  
*Beach Camp*

## **PROGRAM COORDINATOR** (Seasonal)

**Location:** Lumsden Beach Camp (onsite)

**Term:** June 15th, 2026 to August 28th, 2026

**Compensation:** \$7,900 Lodging and meals are provided during the full-time period.

**Application Deadline:** March 5th, 2026

### **Position Overview**

Lumsden Beach Camp is seeking an energetic, organized, and creative Program Coordinator to help lead and deliver an unforgettable camp experience. This seasonal, live-in role supports the planning, coordination, and implementation of camp programming, working alongside the Camp Director, Cabin Leaders, Day Camp Leader, staff, and volunteers to create a safe, fun, inclusive, and engaging environment for campers.

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### **Requirements & Qualifications**

- Have 2+ years of camp experience in leadership roles
  - Have experience working with children and youth
  - Have experience creating, coordinating, or leading camp programming
  - Be 18 years of age or older and have completed Grade 12
  - Have excellent written and verbal communication skills and the ability to communicate with children, parents/guardians, and staff
  - Have the physical and mental stamina to work long summer days, including up to 6 consecutive days per week
  - Be able to live on-site during staff training and throughout the camp season
  - Have excellent problem-solving skills and the ability to adapt quickly
  - Be able to work independently with minimal supervision and respond to shifting priorities
  - Have strong interpersonal, relationship-building, and teamwork skills
  - Be organized, self-motivated, and detail-oriented with strong time management skills
  - Demonstrate integrity, professionalism, and a willingness to learn
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### **Key Responsibilities**

#### Program Planning & Delivery

- Coordinate and help implement camp programming, including games, wide games, theme days, special events, crafts, and special guests
- Work alongside staff to create daily schedules and ensure programming runs smoothly and on time

- Support the setup, organization, and upkeep of program areas and equipment, including archery, canoeing, and camp game supplies
- Design a craft for each age group and teach it to the craft volunteer at the beginning of each week

### **Leadership & Camp Culture**

- Provide consistent, constructive, and modelled leadership for camp staff and volunteers
- Support leadership and participation in staff training (June), as needed
- Attend camp activities and set a positive example for other staff
- Be present, available, and approachable to campers and staff throughout the day

### **Faith Formation & Community Life**

- Provide leadership and participation in the Faith Formation program of LBC
- Participate in camp community life as responsibilities allow, helping create a welcoming, inclusive environment
- Volunteer Support
- Act as a liaison to volunteers, helping them effectively fulfill their role
- Support welcoming and orienting parent and community volunteers as needed
- Organize lost and found at the end of each week & try to find owners
- Organize camper birthday cards
- Fill in for other paid or volunteer roles where required
- Take on other duties as assigned by the Camp Director

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### **About Lumsden Beach Camp**

LBC is part of the United Church of Canada, a liberal and progressive Christian denomination rooted in social and environmental justice, committed to reconciliation, and an affirming welcome of all people, regardless of race or religion, ability, gender and gender expression, sexual orientation, or economic background.

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### **How to Apply**

Please submit your application (form on website) no later than **March 5th, 2026**.

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