



LUMSDEN
Beach Camp

Facility Rentals Policies and Information

Lumsden Beach Camp Inc.
Box 33172
Regina, SK, S4T 7X2

306 729-2586 (June-September)
306 539-7772 (September – June)
rentals@lumsdenbeachcamp.com

www.lumsdenbeachcamp.com

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Lumsden Beach Camp is proud to be accredited by both The United Church of Canada and the Saskatchewan Camping Association.



Welcome to Lumsden Beach Camp

A short drive from Regina, located in the beautiful Qu'Appelle Valley, hugging the southwest shore of Last Mountain Lake, is a piece of paradise known as Lumsden Beach Camp. LBC is the oldest camp in Western Canada, and was founded in 1905.

Whether you are looking for a place to have a day camp experience or a facility & site to run an outdoor school program, run a Scout or Guide camp, or a retreat, Lumsden Beach Camp can meet your needs. Lumsden Beach Camp offers programs for any age group through our day camps and overnight rentals.

Our camp facilities and site are available for rent in May, June and portions of July, August and September. This booklet is designed to assist you in designing a facility rental option that will meet the goals and budget of your group.

Mission Statement

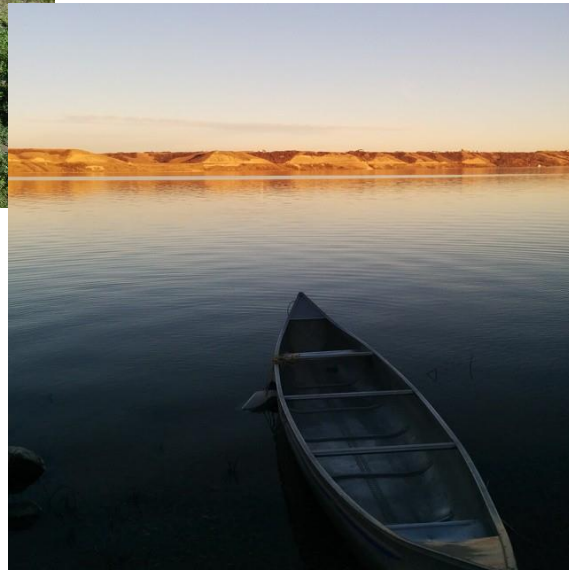
Lumsden Beach Camp fosters relationships, leadership, faith in God, environmental stewardship and a connection to nature, in a safe, inclusive and sustainable camping community.

Accreditation

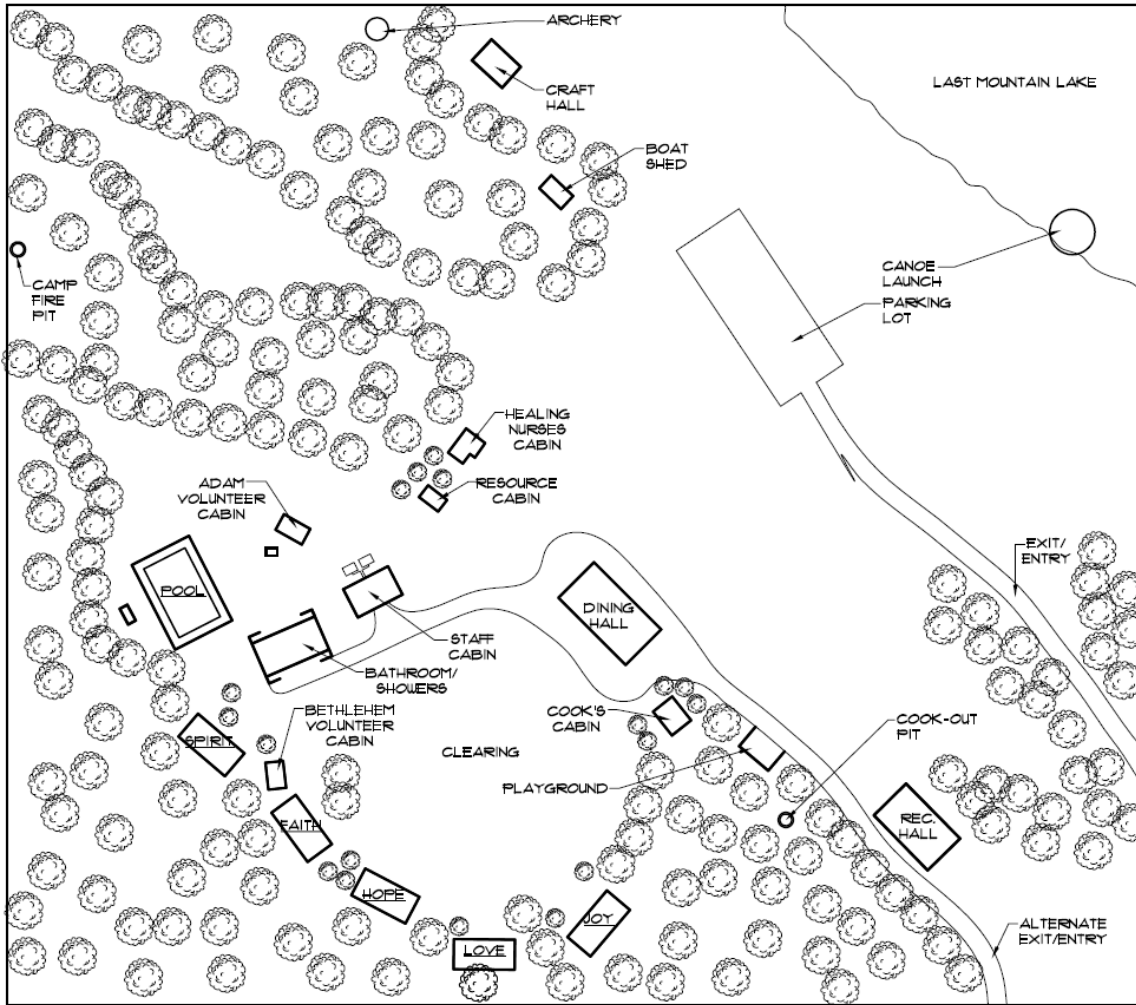
Lumsden Beach Camp is proud to be an accredited member of the Saskatchewan Camping Association (SCA). Our membership to this organization demonstrates our commitment to excellence in camping. The Saskatchewan Camping Association sets very high standards for all aspects of camping including: site & building safety, hiring policies, health and safety practices, environmental practices and requirements of a well-rounded program orientated for campers. The camp is also accredited with The United Church of Canada in accordance with National Camping Standards as established for all United Church camps in Canada.

Program Opportunities & Equipment Available for Rental Groups

- Archery (qualified supervision required)
- Canoeing (10 canoes - adult supervision required)
- Playground
- Large recreation field for soccer, wide games, etc.
- Swimming pool (seasonal)
- Access to, and use of, the beach area in the Village of Lumsden Beach
- Two large fire pit - cook out areas with benches
- Active beaver pond for pond studies
- Hiking Trails



Lumsden Beach Camp Site Map



Notes:

This site map gives an idea of the available facilities and is not to scale. There is a significant slope with walking paths between the parking lot and the dining hall.

| Building | Capacity | Notes |
|-----------------------|-------------------------------------|---|
| Dining Hall & Kitchen | 75 adults (100 smaller people) | Tables and bench style seating. Kitchen includes grill and walk-in cooler |
| Cabins | 6 cabins sleep 106 total | 5 larger main cabins, and 1 small cabin |
| Rec Hall | 100 theatre style | Large open building |
| ARC (Art Hall) | 30 people | Permanent tables and seats. |
| Pool | 49 swimmers | Pool area includes shaded grassy area |
| Bathrooms | Includes showers, sinks and toilets | |

Booking Fees

As early as possible, **contact LBC** to check availability (see cover page for contact information) and **receive the booking form**.

Read this rental guide booklet carefully to ensure that you & all rental participants (youth and adults) are aware of the camp's rental rules, policies and responsibilities.

Rental Fees

Facility base fee - \$250 on weekdays, \$350 on weekends

Low Season: \$12/person per day for May, June & September

High Season: \$20/person per day for July & August (including Labour Day weekend)

Low Season: minimum \$500 charge for first rental day, \$600 for 1.5 rental days and \$700 for 2 rental days etc.

High Season: minimum \$1000 charge for first rental day, \$1500 for 1.5 days and \$2000 for 2 rental days, etc.

Half day rates are available for arrivals after 5:00 pm or departures prior to noon. Rental groups have full access to camper cabins, dining & kitchen facilities, washrooms, art hall & recreation hall.

Equipment, Pool & Staff Rental

Rental groups are responsible for lost or damaged equipment (based on the post rental inspection).

| | |
|---|------------------|
| Canoes (PFDs and paddles included) | \$100/ rental |
| Archery Equipment (targets not supplied) | \$60 / rental |
| Pool Use, lifeguard etc. | \$190/ 3 hours |
| Maintenance or other staff (Limited availability) | To be negotiated |

Notes: Archery programs require skilled adult supervision. Pool usage requires National Lifesaving Service supervision & LBC Pool Operator. Hiring LBC's certified staff is required. Participants using the canoes must wear PFDs. Please check with the rentals person regarding pool availability.

Rental Policies & Rules

Damage-Cancellation Deposit

- Applications for all rentals during low season **must include a damage and cancellation deposit equal to the minimum charge**. Your deposit provides final confirmation of your group's rental & ensures your spot will be retained. See cancellation section below.
- Damage and cancellation deposits for rentals in the **high season** will pay a deposit of \$500/half day (ex. 2 day rental is a \$2000 deposit). Cancellations 60 days or more prior to start date will receive 50% of deposit back. Cancellations less than 60 days before will lose 100% of deposit.
- An LBC representative will do a walkthrough before and after your rental to review the condition and cleanliness of the facilities.
- Assessments for cleanup or damages will be reviewed. The damage deposit (in whole or in part) will then be refunded at the time of billing. A \$50.00 per hour/person cleaning or repair fee will be assessed for any clean-up left unfinished or necessary repairs to damaged property.

Cancellation

- Cancellation of a rental due to inclement weather is at the discretion of the Camp Director &/or the Camp Board. If LBC cancels your rental, a full refund will be provided.
- LBC also retains the right to cancel a rental if we do not feel that we can adequately accommodate your group (this may be due to environmental factors, construction on site, etc.) If LBC cancels your rental, a full refund will be provided.

Insurance Coverage

- A copy of your "Certificate of Insurance" proving you have adequate legal liability and comprehensive general liability coverage must accompany your rental application or be forwarded within two weeks. Please ask your organizational or home insurer for this document.

Payment

- A final invoice will be issued shortly after your rental. Payment is due within 30 days.
- Final payment will be based on 80% of the estimate or actual attendance, whichever is greater.

Damages

- Rental groups are responsible for any damages incurred to the facility, property or equipment as a result of improper use, negligence, carelessness or intentional vandalism. Writing on cabins walls, bunks and mattresses is prohibited. A \$50/hour fee will be assessed for any repairs to damaged property (plus costs to replace damaged materials). If you notice anything on site that requires attention or may be a danger to your group, please inform an LBC representative immediately.

Smoking, Alcohol and Drugs

- Smoking is permitted only in private vehicles. Evidence of smoking elsewhere will result in clean up fees.
- No illegal drugs are permitted on camp property.

- Alcohol may be allowed, however, a request must be submitted to and approved by the camp board. The privilege of alcohol use is never extended to groups where minors are present without their parent or guardian also on site.
- Group approved to have alcohol on site must provide a copy of the appropriate license from SLGA at least 5 days prior to the rental.
- Glass bottles are not allowed. Any evidence of glass being used (broken bottles), will result in clean up fees.

Safety

- Please refer to the emergency procedures section in this booklet. It is the responsibility of the rental group to make sure all participants and leaders are familiar with these procedures.
- Beach swimming and canoeing are to take place under skilled adult supervision. Supervision ratio must be 1 adult to 5 participants.
- Groups can ask to hire an LBC life guard for beach swim supervision. We cannot guarantee that someone will be available.

Water / Sanitation

- The camp operates on a private well and self-contained septic system. With this in mind, please conserve water and limit toilet paper and paper towel usage.
- Doors to all buildings must be kept closed. This is to ensure that rodents & other creatures (skunks, porcupines) are kept out.
- Pets are not allowed at LBC unless special permission has been granted.

Telephone Usage

The camp's phone number is 306 729-2586 but this is to be used for local calls only. Long distance charges will be billed to the renter.

Site Preservation

- Our goal is to maintain camp property in a natural state for the future enjoyment and education of all campers and renters. Please refrain from harming anything that is alive (flora and fauna). Please use hotdog sticks provided; do not cut your own!
- Please contain your fires to the designated fire areas. No new fire pits are to be dug. Extinguish all fires completely before retiring or when unattended. Any fire damage due to negligence will be charged to the renter. We supply a reasonable amount of firewood to renters. You will be charged for excessive use. Do not cut your own firewood.
- ATV's and snowmobiles are not permitted on camp property.

Parking & Vehicle Use

- With the exception of one vehicle designated for emergency purposes, all vehicles are to be parked along the lower road.
Please do not park along upper road or around camp buildings in the upper area.
- Please limit use of upper road to a minimum (e.g. food drop off purposes, disabled parking). No vehicles are to be driven past the Dining Hall. **Vehicles are not to be driven up to the flat recreation area located just below the cabins. There are tanks beneath the surface and if they are damaged it will be VERY costly to your group.**

Laundry

- On site laundry facilities are not available for rental groups, except for washing kitchen towels.

Firearms

- No firearms or air rifles are allowed on camp property.

Meals and Food

- Facility rental groups must supply all of their own food and prepare all their own meals.
- NO FOOD is allowed in the cabins! We want to keep our cabins clean and rodent free.

Camp Clean-up

- We request your group's co-operation in keeping the camp clean. Overnight rental groups are expected to follow the cleaning procedures outlined in the clean-up checklist.
- A \$50 per hour cleaning charge will be assessed for any clean-up left unfinished.
- The camp will supply all cleaning supplies and paper products (paper towels, toilet tissue, dish soap and garbage bags).

Medical Care

- Your rental group is responsible for supplying all first aid equipment and to designate a qualified adult to dispense first aid supplies. The medical cabin may be made available for your use.

Camp Cleanup List

Your group is responsible for keeping the camp clean and tidy during your stay. The following is a list of areas and type of cleaning that will need to be completed. Thank you for respecting our camp property.

AT THE END OF YOUR STAY...

All facilities which have been used by your group will need to have the following (as applicable) completed. Cleaning products and equipment will be supplied.

Garbage: Collect all garbage bags and put into the bins located along the road beside the Recreation Hall. Do not leave any garbage or food in buildings. NO LOOSE GARBAGE IN BINS PLEASE

Bathrooms: Instructions on how to clean the toilets, floors, showers and sinks are posted in each bathroom. Cleaning supplies are in the girl's washrooms closet (in first shower stall).

Beds: Wipe mattresses with spray bottles located in center room & paper towel

Kitchen: Clean stove and grill, freezers and refrigerators as well as any dishes, pots, pans and other kitchen items that you used.

Grounds: Do a quick walk through site, especially campfire pits, and pick up any garbage you find.

Buildings: If your group used any other builds, please sweep or tidy as needed.



Notes: At the **beginning & end** of your rental, a camp staff member will do a walkthrough (accompanied with a checklist) of the camp with you. All Rental groups are asked to fill out a Rental Evaluation form at the end of your camp. Your feedback will allow us to improve our programs & better facilitate groups.

Emergency Procedures

For all emergency situations (medical, police and fire), please dial 9-1-1. The camp dining hall (306 729-2586) has a land line.

Other important numbers:

- RCMP (Lumsden) 306 731-4270
- Pasqua Hospital (Lewvan Dr and Dewdney Ave) 306 766-2222
- Regina General Hospital (Toronto Street and 15th Avenue) 306 766-4444

Fire Emergency:

- Locate the fire extinguisher in the building and use it to extinguish the fire. It is advisable to locate all fire extinguishers during your initial orientation and/or walkthrough of the camp. Check with the camp rentals personnel or the camp's maintenance person if you are unsure of their location or operation.
- Please make sure campfires are attended at all times and are completely out when leaving. Water taps are available in the cookout pit and campfire pit.

Inclement Weather:

- The camper cabins are designated as Emergency Shelters during tornados or other inclement weather.

This guide booklet is subject to revision at the discretion of the Lumsden Beach Camp Board. All rental fees and policies are subject to change. Please ensure that you have a current issue of the rental guide.

(Revised for 2018)